

Infusion Digital Invoice Import

Electronic copies of supplier invoices can now be automatically imported into Infusion.

Invoices can be posted directly against general ledger accounts with automated account coding. In addition to this, purchase orders will be matched against invoices as they are processed line by line. Simply scan, photograph, or send your digital invoice directly into Infusion to start the process. Users have full control to review and override any invoice before the process is finished.

Automated data extraction will:

- Reduce costs for your business
- Create time for employees to focus on higher level tasks
- Improve the accuracy of your data processing
- Speed up the processing of your invoices
- Be charged based on what you use
- Deploy as part of your existing Infusion software
- Require little to no training
- Give immediate return on investment

How it Works



1 - Each Infusion company file is given a unique email address on setup. Invoices can be emailed to this address or "drag and dropped" to a website.



2 - As soon as an invoice is uploaded or emailed it will begin processing.



3 - Within 60-90 seconds the invoice will be processed and available to be reviewed/approved from within Infusion.



4 - If there are any problems with the initial processing these will be identified and the user allowed to correct them. From interactions with this process the system will learn and improve itself for the next time it sees that supplier's invoice.



5 - Completed. Your invoice has been fully processed and the data is now available to see throughout Infusion.

Every step of the process is fully traced, providing an audit trail and reducing the risk of fraud.

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Highly Accurate

With state-of-the-art technology and extensive validation you can be confident in the accuracy of the digital invoice import service. Strong data checks safe-guard the process so that incorrect data will be flagged for human intervention.

Links with Purchase Orders

A key part of managing purchase orders is to ensure that items are correctly invoiced. With part-fulfillment and back-ordering support, price variance detection and more, the digital invoice process handles a wide range of accounts payable scenarios.

Document Storage

Invoices sent into the service will be automatically stored on your network and easily accessed through Infusion. The original invoice is always on hand to review should you need further information.

- No lost documents
- No searching through filing cabinets
- PDF of original document stored
- Instant access
- Fully compliant with IRD requirements



Pricing

The pricing for the digital invoice import service is based entirely on the volume of invoices processed each month and is absolutely free for low volumes.

You can upgrade and downgrade your monthly plan whenever you need, all through the Infusion interface.

This service is powered by our partner Xtracta's automated data extraction technology. The service uses both OCR (optical character recognition) and A.I. (artificial intelligence) technology to read and interpret the data from uploaded invoices.

With powerful machine learning, the system learns each time an invoice is corrected, improving its processing accuracy.

See below for the detailed cost list:

Documents per month	RRP
100	\$42
250	\$90
500	\$160
1,000	\$280
2,500	\$615
5,000	\$1095

*Prices exclude GST

Getting Started

From within Infusion go to the Admin\Defaults\Manage Digital Document Defaults menu and press the "Save" button. Your service will be enabled in real time with your unique email address being presented on-screen. Start sending in your invoices straight away.

Want more information?

Contact us on 1 800 260 686 or contact your Infusion Certified Partner.